

Health and Safety Policy Statement

Rivertrace recognises its duty under Section 2(3) of the Health and Safety at Work etc Act 1974 to fulfil its obligations to its employees and members of the public who may be affected by its work activities by preparing and reviewing a Health and Safety Policy.

We aim to achieve a working environment which is free of work-related accidents and ill-health. We undertake to fulfil our statutory duties and will:

- establish and implement a Health and Safety Management system to manage the risks associated with its workplaces and activities.
- allocate duties for the responsibilities of health and safety and make sure these are understood, fulfilled and monitored.
- appoint a competent person or independent Health and Safety Advisor to advise and support us and make sure we are aware of changes in legislation and good practice relevant to our business.
- carry out risk assessments to assess the risks related to the hazards in our workplaces and take action to reduce these risks, to prevent accidents and protect employees and others. These risk assessments will be reviewed regularly or when anything changes in the workplace.
- consult with employees on health and safety and involve them in discussions about the risks and hazards connected to their duties.
- provide clear information, instructions and training to make sure all employees are competent to carry out their duties.
- make sure that emergency procedures are in place for evacuation in case of fire or other incident, and that employees and visitors are informed of these.
- maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe use and storage of hazardous substances.
- provide suitable first aid facilities to afford help to any employee, visitor or member of the public who may have an accident or be taken ill at work or as a result of our activities.
- provide sufficient funds and resources to meet the requirements of current health and safety legislation.

It is the duty of each employee to take reasonable care of their own and other people's welfare and report any situation which may pose a threat to the well-being of any other persons.

This Policy will be continually monitored and updated, particularly when changes in the scale and nature of our operations occur. The Policy will be updated at least every 12 months. The specific arrangements for the implementation of the Policy and the personnel responsible are detailed in this policy document.

Signed



Date

25/11/19

Job title

OPERATIONS DIRECTOR



Environmental and Sustainability Policy Statement

Rivertrace recognise that concern for the environment should be an integral and fundamental part of the business. We are aware of the impact of our day-to-day operations on the environment and our objective is to balance the need to achieve our business aims with an effort towards sustainable environmental improvement, which can be measured and monitored on an ongoing basis.

Our management has a specific responsibility for policy development, co-ordination and evaluation of performance. The environmental policy will be maintained and upheld by management to meet the commitment. Environmental aspects of our processes and activities will be effectively managed in order to protect the health and safety of our employees, customers and the public whilst contributing to the future well-being of the environment.

We will undertake to provide the necessary training and support to all employees to ensure that they understand and are able to fulfil the relevant aspects of the policy in their day to day work. The policy shall be publicly available. We are committed to minimising the impact of our operations on the environment by means of a programme of continuous improvement and in particular will:

- set clear objectives and targets with the aim of ensuring continual improvement of the company's environmental performance and management.
- conduct our operations to ensure compliance with all relevant environmental legislation.
- show a continual commitment to the prevention of pollution through the use of operational controls, training and risk assessment;
- make efficient use of resources, reuse rather than dispose where possible and promote the use of recycled materials.
- continually aim to minimise energy consumption through effective energy management.
- reduce wherever practicable the level of uncontrolled atmospheric emissions.
- manage and control effluent discharges arising from our operations.

Appropriate resources will continually be made available to ensure that the environmental policy is implemented in full through managerial vigilance and regular review.

Signed



Date

25/11/19

Job title

OPERATIONS DIRECTOR

